



FOOD VENDOR APPLICATION

Postmark Deadline May 17, 2019

Tricia Tipton, Special Projects Coordinator
 City of Alcoa 865-380-4787
 223 Associates Blvd. 865-380-4797 Fax
 Alcoa, TN 37701-1948
 freedomfest@cityofalcoa-tn.gov

VENDOR NAME _____

CONTACT PERSON _____

ADDRESS _____

DAY PHONE _____ EVENING PHONE _____ CELL PHONE _____

FAX _____ E-MAIL _____ Website Address _____

FOR OFFICE USE ONLY:

Date Received _____

Amount: _____

Insurance Cert: _____

Confirmation: _____

Location: _____

Vendor Type: Booth Cart / Strolling

ITEMS FOR SALE (include price if food or merchandise): attach a separate sheet if necessary

<u>Description</u>	<u>Price</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

BOOTH DESCRIPTION (please attach a picture of your booth):

Describe your setup and indicate the booth space you will require (use back if necessary):

Length _____ Width _____ Height _____ (should fit into 20x20 space)

ELECTRICAL NEEDS:

Number of 110 outlets needed _____ Number of 220 outlets needed _____

Only vendors requesting electrical hook-up will be able to utilize electrical equipment at the Duck Pond site. Vendors are responsible for their own extension cords.

List all electrical equipment you will be using for cooking/cooling and preparation of food. (Use back page if necessary.)

Type of Equipment	Voltage	Watts / Amps

LP GAS or FLAME EQUIPMENT:

Will you be using LP / Propane gas? No Yes Number of Containers _____ Weight _____

Please list any other flame equipment you will be using _____

	# Needed		Booth Fee	Booth(s) Sub-total		Total
Single Booths (20'x20')		x	\$225 =		=	
Double Booths (40'x20')		x	\$350 =		=	
Cart/Strolling: (Fee covers up to 2 carts or 2 strollers)		x	\$200 =		=	
Total Due:						

FreedomFest 2019, the participating organizations and performers and the City of Alcoa, Tennessee will not be held responsible for, nor liable for, accidents injury or illness as caused by our company (mentioned above), its employees, its facilities and materials, and its product. We agree to provide proof of insurance to the City of Alcoa, Tennessee.

And,

The vendor shall at all times save, relieve, indemnify, protect and keep harmless the City of Alcoa, all of its officers, agents and employees from any and all claims and liability, from all damages, cost or expenses in law or equity (including costs of suits and expenses for legal services) that may at any time arise or be set up because of damage to property or death or injury to persons received or suffered by reason of the operations of lessee hereunder, or which may be occasioned by any act or omission to act which amounts to negligence on the part of said vendor or its agents or employees which results in a dangerous or defective condition of the property.

And,

Risk and Liability: The undersigned hereby releases and agrees to hold harmless the City of Alcoa and the committee and volunteers from any damage to the undersigned's property or any personal injury which he/she or helpers may sustain while participating in FreedomFest and will follow the guidelines provided.

I have read and agree to all regulations stated above.

Signature of Applicant: _____ Date _____

RETURN APPLICATIONS TO:

City of Alcoa
FreedomFest 2019
Attn. Tricia Tipton
223 Associates Blvd.
Alcoa, TN 37701-1948

APPLICATION CHECKLIST	
<input type="checkbox"/>	Complete entire application form.
<input type="checkbox"/>	Enclose check or money order for booth fee payable to the City of Alcoa
<input type="checkbox"/>	Enclose booth picture
<input type="checkbox"/>	Provide a full description and price of all menu items.
<input type="checkbox"/>	Sign and date application. Postmark deadline, May 17, 2019.
<input type="checkbox"/>	Once accepted, you will be required to provide proof of current liability coverage of no less than \$1,000,000 and the City of Alcoa must be added as additional insured for June 29, 2019 to participate as a vendor.
** Anyone found in violation of FreedomFest 2019 regulations must leave the festival and will forfeit their booth space and all fees.	