

**CHAPTER 3**  
**UNIFORM PROPERTY IDENTIFICATION SYSTEM**

**SECTION**

- 14-301. Uniform numbering system.  
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 14-303. Posting of designated street address.  
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**14-301. Uniform Numbering System.**

(1) A uniform system is hereby established for numbering properties and principal buildings fronting on all public and private streets, avenues, boulevards, roads, lanes, alleys, and other ways in the City of Alcoa, as designated on the map titled "Property Numbering System". This map and all explanatory matter therein, is hereby made a part of this ordinance, and a copy shall be found in the offices of the Blount County Communications Center, Emergency 911 of Blount County Tennessee.

(2) The Emergency 911 of Blount County, Tennessee office shall keep a record of all numbers assigned under this ordinance and shall maintain a copy of such records in the City Building Inspector's office of the City of Alcoa. Any unincorporated area adjacent to the City may be permitted to be a part of or an extension of the City's property numbering system if approved by the local postmaster and respective governmental jurisdiction.

(3) On the property numbering map, referred to in Subsection (1) of this Section, the intersection of Lincoln Road and Hall Road (State Route 35) is designated as the "point of reference", the place from whence street naming and property numbering begin. Hall Road and Alcoa Highway (State Route 35) are designated as the base line for the east-west dividing axis, and Lincoln Road is designated as the base line for the north-south dividing axis. All streets and ways running generally east and west shall be numbered consecutively from the Hall Road – Alcoa Highway base line to the corporate limits or end of respective street or way. Streets or ways running generally north and south shall be numbered from the Lincoln Road base line in the same manner.

(4) Wherever possible, one hundred numbers shall be assigned to each block in order that the number of each consecutive block shall commence with consecutive hundreds and whenever streets and ways do not extend through any platted or unplatted lands the number shall be assigned to spaces between streets and ways as if streets and ways were extended. (Ord. No. 310, as amended by Ord. No. 988, August 1995)

**14-302. Assignment of Street Numbers.**

(1) Property numbers for all properties or parcels of land, dwelling units, or places of business, shall be assigned by the E-911 Center in accordance with the provision outlined herein.

(2) The owner, occupant, person or corporation occupying or responsible for any property, dwelling, or building to which a number has been assigned will be notified in writing by the E-911 Center of the assigned number after passage of this ordinance.

(3) A whole number shall be assigned for every interval of ground, whether lot or parcel is improved or vacant. All properties shall be assigned a property number in accordance with the interval schedule as follows; and designated on the "Property Numbering System" map:

- a. Within Zone 1, a separate number shall be assigned for each ten feet of frontage.

- b. Within Zone 2, a separate number shall be assigned for each 20 feet of frontage.
  - c. Within Zone 3, a separate number shall be assigned for each 50 feet of frontage.
- (4) Odd numbers shall be assigned to the left-hand side of the street for any and all streets as they proceed outward from either base line, and even numbers shall be assigned to the right-hand side of the street.
- (5) All existing numbers of property and buildings not in conformity with provisions of this ordinance shall be changed to conform to the system herein adopted within one (1) year from the date of passage of this ordinance. (Ord. No. 988, August 1995)

**14-303. Posting of Designated Street Address.**

- (1) Each principal shall display the number assigned to the frontage on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance may display a separate number.
- (2) Numerals indicating the official numbers for each principal building or each front entrance to such building shall be placed either over or at the side of the main entrance of said building or upon the front of any porch or stoop thereof, or over or at the side of any gateway leading thereto, or upon the steps thereof in such a manner that the same may be plainly seen and distinguishable from the street on which the property is located and in such manner that the same shall not be hidden from view by any trees or shrubs or other obstructions.
- (3) All building numbers displayed shall be permanent, legible figures not less than two and one-half (2 ½) inches nor more than five (5) inches high and of a color contrasting to the building background.
- (4) It shall be the duty of the owner or occupant or person in charge of each principal building upon affixing the new numbers to remove any different number which might be mistaken for, or confused with, the number assigned to said structure by the E-911 Center. (Ord. No. 988, August 1995)

**14-304. New Buildings and Administration.**

- (1) The E-911 center shall assign the number to each lot or tract which may be hereafter platted, and shall indicate the same upon an approved final subdivision plat.
- (2) No building permit shall be issued for any principal building until the owner or developer has procured from the E-911 Center the official number of the premises. Final approval of a certificate of occupancy of any principal building erected or repaired after the adoption of this ordinance shall be withheld until permanent and proper numbers have been displayed in accordance with Section 14-303 of this ordinance. (Ord. No. 988, August 1995)

**14-305. Penalties.** In the event that an owner, occupant, person, or corporation responsible or any parcel or unit or building refuses to comply with the terms herein stated by failing to affix the number assigned within one (1) year after adoption of this ordinance or thirty (30) days after notification of assigned number, shall be deemed guilty of a misdemeanor and upon conviction shall be subject to a fine of not more than \$50.00. Each day the unit or property is in violation of this ordinance shall constitute a separate offense. (Ord. No. 988, August 1995)