



City of Alcoa Purchasing

223 Associates Blvd., Alcoa, Tennessee 37701

(865) 380-4700 FAX (865) 380-4797

REQUEST FOR BID

The City of Alcoa will be accepting sealed bids for an annual blanket to supply WATER INVENTORY STOCKING MATERIALS, until 2:00 p.m., Thursday, June 12th, 2025 at the office of the Alcoa Purchasing Agent, 223 Associates, Blvd., Alcoa, Tennessee, 37701.

Bids may be submitted via U.S. Mail / UPS / FedEx, etc., hand delivered, or e-mailed to coasealedbid@cityofalcoa-tn.gov. Regardless of the mode, the Bidder shall be responsible for the early delivery of their bid. Mailed or hand-delivered bids should be in a sealed envelope and labeled "Water Inventory Stocking Materials, RFB 25078, Bid Enclosed". The subject line of e-mailed bids shall state the same. **Bids must also be submitted as an Excel spreadsheet emailed or downloaded on a flash drive. Failure to supply both documents (hard copy and electronic copy) shall void the bid.** Bids received after the deadline will be unopened and discarded.

Bids shall be addressed to:

City of Alcoa Purchasing
Attn. Ashley Wagner, Purchasing Agent
223 Associates Blvd.
Alcoa, TN 37701

All purchases are F.O.B. City of Alcoa, TN.

The City reserves the right to accept or reject any bid, to accept a bid containing variations from these specifications if the bid so merits, to negotiate bid with the lowest bidder prior to acceptance, and to accept partial bids. Bids must be submitted on the form issued by the City and must be completed (in ink) and signed accordingly.

The City of Alcoa reserves the right to waive any formality in any solicitation, to reject any or all bids, and to accept the best bid for the City as determined by City Officials. The City also reserves the right not to enter into any contract as a result of this RFB.

Questions regarding this solicitation may be directed to Ashley Wagner, Purchasing Agent, via telephone (865) 380-4822 or e-mail awagner@cityofalcoa-tn.gov. Any questions regarding this RFB shall be submitted no later than 48 hours prior to the bid deadline.

This solicitation has been developed in accordance with Title VI of the Civil Rights Act of 1964 which provides that no person shall, on the grounds of race, sex, age, national origin, or disabling condition, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Thank you in advance for your interest in doing business with the City of Alcoa.

Sincerely,

Purchasing Agent

EXCELLENCE IN SERVICE - QUALITY OF LIFE

www.cityofalcoa-tn.gov

**CITY OF ALCOA
INSTRUCTIONS TO PROPOSERS**

Proposal Evaluation

In addition to the bid amount, additional factors will be considered as an integral part of the bid evaluation process, including, but not limited to:

- A. The Vendor's experience, reputation, efficiency, judgment, and integrity.
- B. The quality, availability and adaptability of the requested products or services.
- C. The Vendor's ability to provide future maintenance and/or services.
- D. Any other applicable factors as the City determines necessary and appropriate (which may be requested by the city prior to award).

Award of Contract

The City holds the right, in its judgment, to award the contract to the vendor(s) which it feels is in the best interest of the City. If a contract is to be awarded, the Contractor/Vendor selection shall be based in whole or in part on the evaluation noted above. No submittal shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the consent of the City of Alcoa.

Laws, Permits and Regulations

The Contractor shall comply with all State and Local laws, ordinances, regulations and requirements applicable to work hereunder. If the Contractor ascertains at any time that any requirement of this Contract is at variance with applicable laws, ordinances, regulations, or other requirements, she/he shall promptly notify the City of Alcoa in writing.

Cancellation of Award

The City reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the City. The Vendor is advised that if in the event appropriated funds are legitimately unavailable for this product in successive fiscal years, such purchase orders resulting from this bid are null and void.

Cooperative Purchasing

Unless stated otherwise, vendor agrees that it shall be permissible for other governments in Tennessee to purchase these items or services at the same price. Freight charges can be adjusted to reflect differences in delivery costs.

Delivery

The successful Bidder shall contact the Purchasing Agent for delivery instructions. The approved product shall not be shipped under any circumstances without prior delivery instructions.

Electronic Data File

Due to the size of this bid all submittals shall be accompanied by an electronic excel spreadsheet either emailed or on a flash drive. Failure to supply both a hardcopy of the bid and electronic data file shall result in the rejection of bid.

Iran Divestment Act

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.



**STATE OF TENNESSEE
IRAN DIVESTMENT ACT CERTIFICATION**

SUBJECT CONTRACT NUMBER(S):	
CONTRACTOR LEGAL ENTITY NAME:	
EDISON SUPPLIER IDENTIFICATION NUMBER:	

The Iran Divestment Act, Tenn. Code Ann. § 12-12-101 et. seq. requires a person that attempts to contract with the state, including a contract renewal or assumption, to certify at the time the bid is submitted or the contract is entered into, renewed, or assigned, that the person or the assignee is not identified on a list created pursuant to § 12-12-106.

Currently, the list is available online at the following website: <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

The Contractor, identified above, certifies by signature below that it is not included on the list of persons created pursuant to Tenn. Code Ann. § 12-12-106 of the Iran Divestment Act.

CONTRACTOR SIGNATURE

NOTICE: This certification MUST be signed by an individual with legal capacity to contractually bind the Contractor.

PRINTED NAME AND TITLE OF SIGNATORY

DATE



STATE OF TENNESSEE
NON-BOYCOTT OF ISRAEL CERTIFICATION

The Bidder certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

- 1) In compliance with, or adherence to, calls for a boycott of Israel, or
- 2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

Signature of Authorized Representative	Date
Printed Name	Phone Number / Email Address

BID SPECIFICATIONS

All water distribution system products shall be NSF and AWWA approved for use in potable water systems. Packing and jointing materials used in the joints of pipe shall meet the Standards of the American Water Works Association.

Unless previously approved all materials used in the construction should be new materials manufactured no earlier than one year prior to the current year. When project material is stored long-term prior to use, it must be done to manufacturer's requirements, in a way to prevent contamination and is subject to rejection due to damage, mishandling and improper storage.

Manufacturers may be excluded from use due to non-performance or other material quality issues; the manufacturer shall be notified in writing and a period of performance review shall be conducted by the City. Reinstatement is the burden of the manufacturer who must provide assurances, a quality improvement plan and an extended suitable warranty on all supplied materials in writing.

All materials shall be manufactured and assembled in the U.S.A. (domestic) or under U.S. standards (non-domestic) as provided by but not limited to the agencies listed in the reference index of these specifications. Manufacturers of non-domestic materials shall supply documentation/certification of quality control procedures and meeting required standards herein. Submittals for all materials shall be supplied by the material manufacturer and must show or disclose adherence to required standards within these specifications, additionally manufacturers of materials shall include the name and address of the point of manufacturing. When a manufacturer supplies both domestic and non-domestic manufactured materials, domestic manufactured materials are the preferred source by the City.

If domestic products are not available, non-domestic products may be submitted if previously approved by the City; prior approval requires submittal of proof by the manufacturer that the products meet AWWA and Factory Mutual Standards and are produced by registered ISO 9001 manufacturing facilities, a review by the City and approval letter submitted by the City.

Unless previously approved all materials used in the construction should be new materials manufactured no earlier than one year prior to the current year. When project material is stored long-term prior to use, it must be done to manufacturer's requirements, in a way to prevent contamination and is subject to rejection due to damage, mishandling and improper storage.

Bidder agrees to furnish the City of Alcoa Department of Support Services WATER MATERIAL INVENTORY STOCK ITEMS for the period beginning July 1, 2025 and ending June 30, 2026. Inventory will be provided on an as-needed basis. Quantities required shall depend on operational requirements of the City of Alcoa during this period. All deliveries and accompanying documentation to COA shall clearly list appropriate COA Inventory Numbers. Specific bid requirements - no equal accepted. Bid "NB" (No Bid) on any line-item that calls for a specific manufacture where requirement cannot be met. All line items shall be filled in with item price or NB where applicable.

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|---------------------------|---|
| • Tapping Sleeves | ROMAC Style SST |
| • Saddles | SMITH-BLAIR, Type 311 & 313 |
| • 2" or Less Couplings | DRESSER (Compression) |
| • 2" or Greater Couplings | SMITH-BLAIR (Transition) |
| • Full Circle #226 Clamps | 6" Diameter & up /15" L. SMITH-BLAIR, SS 6 Bolt |
| • Full Circle #244 Clamps | 1/2" to 6" Diameter / 6" L. SMITH-BLAIR, SS 2 Bolt |
| • Brass Fittings / Parts | Mueller or Ford AS CALLED FOR ONLY - No Equal or Substitute |

- ALL BRASS FITTINGS MUST BE “NO LEAD”
- ALL METERS ITRON – USG ONLY

ADDITIONAL SPECIFICATIONS:

5/8" Positive Displacement Water Meters @ 1/2" Ports & Electronic Heads & Holding Rods for Transponders Compatible to both ITRON Radio Read Com System.

This notice supersedes, where appropriate, all City of Alcoa acceptable material sections detailing the City's requirements for Water Meters. Based upon the overall experience of the City's Utility Services Department and the recommendation of the City's Director of Public Works, and in conjunction with the previously approved overall specifications for all such items, the following details meter requirements that SHALL be in affect by the City of Alcoa Department of Purchasing.

Water meter sizes 5/8 and 1-inch:

1. Shall be the positive displacement type.
2. Shall be frost-proof with cast iron bottom plate.
3. Casing shall be of copper alloy containing not less than 75% copper.
4. Register shall be the hermetically sealed magnetic type, electronic head, straight reading, U.S. Gallons, with test hand.
5. Shall meet the latest requirements of AWWA Standard C-700.
6. 5/8 meters shall be SENSUS 5/8-inch SRII, and any succeeding model numbers, or approved equal.
7. One inch meters shall be SENSUS 1-inch SR; and any succeeding model numbers, or approved equal.
8. ALL METERS shall be outfitted with ITRON electronic registers only and with plastic bonnets with serial # stamped on bottom side of all lids
9. ALL SADDLES AND REPAIR CLAMPS SHALL BE QUOTED WITH STAINLESS STEEL HARDWARE.

If any vendor desires to bid items that differ from specifications, request shall be submitted in writing to the attention of both Chipper Wyatt and Shane Snoderly, and any appropriate alteration to this overall requirement must be approved by same and submitted as a part of vendor's bid.

Company

Address

Telephone

E-mail

Signature – Authorized Representative

Date