



# City of Alcoa Purchasing

223 Associated Blvd. Alcoa, Tennessee 37701 (865) 380-4700 FAX (865) 380-4797

## REQUEST FOR PROPOSALS

### Alcoa Water Treatment Plant – Raw Water Intake Traveling Screen Replacement

The City of Alcoa (COA) is issuing a Request for Proposals (RFP's) from vendors/contractors (Contractors) for the replacement of the existing traveling screen at the City's raw water intake on the Little River, just off Sam Houston School Rd, Maryville, TN.

#### 1. INTRODUCTION and BACKGROUND

(a) Proposals for the supply of all materials, labor, equipment, and other necessary materials and services necessary for this project will be received until 2:00 p.m., Thursday, May 29th, 2025 at the offices of the Alcoa Public Works & Engineering Department, 725 Universal Street, Alcoa, Tennessee. RFP's received by said time will be opened and reviewed for consideration. RFP's received after said time will not be opened.

(b) RFP Delivery:

i. Submitters shall be responsible for the early delivery of their proposal. It is preferred that all RFP's are submitted in a PDF format via email as an attachment or link with the subject heading: "*Raw Water Intake Traveling Screen Replacement*". Proposals in PDF format may be e-mailed to:

- 1) [dmarcum@cityofalcoa-tn.gov](mailto:dmarcum@cityofalcoa-tn.gov), and also
- 2) [ssnoderly@cityofalcoa-tn.gov](mailto:ssnoderly@cityofalcoa-tn.gov).

ii. Mailed or hand-delivered RFP's should be labeled "*Raw Water Intake Traveling Screen Replacement*" and should be submitted on an external USB drive and sent to:

David Marcum, PE  
Public Works & Engineering Senior Civil Engineer  
City of Alcoa  
725 Universal Street  
Alcoa, Tennessee 37701

(c) MANDATORY PRE-PROPOSAL CONFERENCE AND SITE VISIT:

All interested parties are REQUIRED to attend a pre-proposal conference scheduled for 10:00 a.m., local (Eastern) time, Thursday, May 8th, 2025 at the Alcoa Water Treatment Plant, 302 Sam Houston School Rd, Maryville, TN 37801.

i. COA and consultant staff will present an overview of the project and their preliminary assessments of the traveling screens. This will be followed by a visit to the Raw Water Intake to view the existing screens and further discuss the project.

ii. A written summary of the meeting will be provided via email to those in attendance

by no later than Wednesday, May 14th, 2025. Additional questions, requests for information, etc. from attendees shall be submitted via email to David Marcum ([dmarcum@cityofalcoa-tn.gov](mailto:dmarcum@cityofalcoa-tn.gov)) by no later than 2:00 pm., Wednesday, May 21<sup>st</sup>, 2025.

- iii. Contractors who are unable to attend this conference may schedule a separate visit.
  - iv. Qualified contractors will be provided with written summaries from the stated conference, and all separate meetings.
  - v. Proposals received from firms who fail to attend the conference WILL NOT BE OPENED FOR CONSIDERATION.
- (d) The existing traveling screen was installed as part of the Raw Water Intakes original construction in 1970. The existing screen is a Model 45A Water Traveling Screens manufactured by Link-Belt Engineering Group.
- i. The existing screens are powered by a three-phase 480 volt, 1 HP motor having an electrical disconnect panel located just adjacent to the upper “doghouse” of the screen assembly.
    - 1) The Contractor for this work will be provided electricity for the replacement screens at the existing disconnect;
    - 2) Any and all electrical work, including all labor, equipment, and materials, necessary for the proper connection of the replacement screens, including the acquisition of and payment for applicable permits, shall be the Contractor’s responsibility.
  - ii. The COA consultant’s inspection of the steel structure on which the Link-Belt 45A was installed indicate it to be in good condition and will require no repairs or alterations, aside from those necessary for the Contractor’s installation of their replacement screen assembly. Such modifications shall be included in the total price of the Contractor’s proposal.
  - iii. Removal and proper disposal of the existing Link-Belt 45A assembly shall be included in the Contractor’s proposal. The contractor shall make a good-faith effort to recycle materials from the existing screens, with proceeds from recycling retained by the contractor.
  - iv. Any modifications to the existing piping that supplies finished water to or removes wash water from the replacement screens shall be the Contractor's responsibility, and costs for the same shall be included in the Proposal.
  - v. PDF files of available documentation of the existing traveling screens are available upon request from David Marcum, (865) 380-4800.
- (e) Neither the COA nor their consultants are liable for incurred costs or expenses in the development of the proposed RFP.
- (f) Additional questions may be directed to:

- Russell Whitehead, COA Water Treatment Plant Supervisor, (865) 380-4921;
- Shane Snoderly, COA Public Works & Engineering Director, (865) 380-4800;
- David Marcum, COA Senior Civil Engineer, (865) 380-4800.

## 2. REQUIREMENTS

- (a) As noted above, the successful Contractor shall be responsible for all materials, labor, equipment, and other services (*e.g.* crane rental) necessary for complete replacement of the COA's existing Link-Belt 45A Water Traveling Screens.
- i. This shall be a "turn-key" project, with the Contractor responsible for removal of the existing screen assembly and the installation of a complete, compatible, and fully operational traveling screen.
  - ii. Each contractor shall include in their Proposal a thorough description and engineering, with preliminary shop drawings, of the proposed replacement screen assembly that will be necessary for a complete evaluation of the proposed replacement screen by COA and consultant staff.
  - iii. Each Proposal shall include the total cost of the removal of the existing screen assembly and the turn-key installation of the replacement.
  - iv. The contractor shall break down the total cost of their proposal to include, as a minimum, the following subtotals:
    - 1) Mobilization;
    - 2) Removal of the existing screen assembly;
    - 3) Total cost of the proposed screen assembly including all ancillary equipment, hardware, etc.;
    - 4) Freight; and
    - 5) Labor and equipment, including all necessary subcontractor services such as crane(s) and crane operator(s) and all required startup services.
- (b) The proposal shall include a written summary of the Contractor's proposed schedule and a written, sequential plan for the removal of the existing screen assembly and installation of the replacement screens.
- i. Necessary lead times for procurement and delivery of all equipment and materials shall be included in the project schedule.
  - ii. The Contractor shall be responsible for all shipping and freight costs associated with the equipment and materials and shall be responsible for the delivery, unloading, and safekeeping of the same prior to installation.
- (c) The manufacturer's warranty information for the screen assembly and other installed equipment and materials shall be included in the proposal.

- i. The Contractor shall include a minimum warranty of twelve (12) months from the date of the COA's acceptance of the new screen for all labor, equipment, and materials;
  - ii. The Contractor shall be responsible for the complete cost of any and all repairs within the specified period.
- (d) Each proposal shall also include the name and location of no less than five (5) similar projects completed by the Contractor with the past five (5) years. A point of contact for the owner of each project shall be included noting their name, telephone number, and email address.
- (e) Each proposal shall also include the following information for the Contractor's facility that will be responsible for service of the replacement screen after its installation:
  - i. Location;
  - ii. Point(s) of contact including telephone number and email address;
  - iii. Description of services available at the facility; and
  - iv. Description of services available from field services dispatched from the facility.
- (f) The complete proposal package shall include, at a minimum, the following information:
  - i. Complete price breakdown as defined above;
  - ii. Relevant project experience;
  - iii. Schedule including all lead times for equipment;
  - iv. Written summary of the sequence of operations for the entire removal and replacement; and
  - v. Information related to the continued service and OEM support for the screen. Including warranty information.
  - vi. Signed copies of the Iran Divestment Act Certification and the Non-Boycott of Isreal Certification.

### **3. EVALUATION OF PROPOSALS**

COA and consultant staff will evaluate the Proposals received for this work using, as a minimum, the following criteria:

- (a) Contractor's experience and success with similar projects;
- (b) Proximity and scope of services available post-installation;
- (c) Contractor's previous experience with COA and other utilities;
- (d) The timeline proposed for the work;

- (e) Warranty information;
- (f) Clarity and comprehensiveness of the RFP; and
- (g) Total cost of the proposal.

This solicitation has been developed in accordance with Title VI of the Civil Rights Act of 1964 which provides that no person shall, on the grounds of race, sex, age, national origin, or disabling condition, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

## Iran Divestment Act

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.



### STATE OF TENNESSEE IRAN DIVESTMENT ACT CERTIFICATION

<b>SUBJECT CONTRACT NUMBER(S):</b>	
<b>CONTRACTOR LEGAL ENTITY NAME:</b>	
<b>EDISON SUPPLIER IDENTIFICATION NUMBER:</b>	

The Iran Divestment Act, Tenn. Code Ann. § 12-12-101 et. seq. requires a person that attempts to contract with the state, including a contract renewal or assumption, to certify at the time the bid is submitted or the contract is entered into, renewed, or assigned, that the person or the assignee is not identified on a list created pursuant to § 12-12-106.

Currently, the list is available online at the following website: <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

The Contractor, identified above, certifies by signature below that it is not included on the list of persons created pursuant to Tenn. Code Ann. § 12-12-106 of the Iran Divestment Act.

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**CONTRACTOR SIGNATURE**

NOTICE: This certification MUST be signed by an individual with legal capacity to contractually bind the Contractor.

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**PRINTED NAME AND TITLE OF SIGNATORY**

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**DATE**



**STATE OF TENNESSEE**  
**NON-BOYCOTT OF ISRAEL CERTIFICATION**

The Bidder certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

According to the law, a boycott of Israel means engaging in refusals to deal, terminating business activities, or other commercial actions that are intended to limit commercial relations with Israel, or companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or persons or entities doing business in Israel, when such actions are taken:

- 1) In compliance with, or adherence to, calls for a boycott of Israel, or
- 2) In a manner that discriminates on the basis of nationality, national origin, religion, or other unreasonable basis, and is not based on a valid business reason. Tenn. Code Ann. § 12-4-119.

<b>Signature of Authorized Representative</b>	<b>Date</b>
<b>Printed Name</b>	<b>Phone Number / Email Address</b>